



# Business Notice 2021

## Bairnsdale Early Learning Centre (ELC)

### 1. FEES

#### Reception (3yo Kinder)

Program	Annual Fee*	4 x Quarterly Instalments	10 x Monthly Instalments	20 x Fortnightly Instalments	40 x Weekly Instalments	Other instalment frequencies available Please arrange with the Finance Team
Monday	\$ 2,406.00	\$ 601.50	\$ 240.60	\$ 120.30	\$ 60.15	
Tuesday	\$ 2,674.00	\$ 668.50	\$ 267.40	\$ 133.70	\$ 66.85	
Monday & Tuesday	\$ 5,080.00	\$ 1,270.00	\$ 508.00	\$ 254.00	\$ 127.00	

\*A pro-rata adjustment of the annual fee will be made where a child enrolls mid-year or mid-term

#### Transition (4yo Pre-Prep)

Program	Annual Fee*	4 x Quarterly Instalments	10 x Monthly Instalments	20 x Fortnightly Instalments	40 x Weekly Instalments	Other instalment frequencies available Please arrange with the Finance Team
Wednesday Thursday Friday	\$ 6,960.00	\$ 1,740.00	\$ 696.00	\$ 348.00	\$ 174.00	

\*A pro-rata adjustment of the annual fee will be made where a child enrolls mid-year or mid-term

Select your instalment option and/or implement an automatic payment plan (bank account or credit card) through VOS <sup>1</sup>→ Account Information, or by emailing [accounts@gippslandgrammar.vic.edu.au](mailto:accounts@gippslandgrammar.vic.edu.au) or by phoning 5143 6321. The instalment frequency options for 2021 will be released in January 2021.

Where no instalment plan has been selected, the default monthly instalment plan will begin on February 1st, 2021 and conclude on the 1<sup>st</sup> of November, 2021. Monthly account statements will be issued after the conclusion of each calendar month with outstanding balances due on the 15<sup>th</sup> of each month. Statements are issued monthly regardless of the instalment frequency selected and will also include any ancillary costs that may have accrued during the month.

Fees are not charged for lost days due to Public Holidays or Gippsland Grammar non-attendance days. No refunds are given for sessions missed due to sickness or absence.

## **2. FAMILY DISCOUNT**

Sibling discounts apply on tuition fees for more than one child attending Gippsland Grammar at the same time as follows: **2<sup>nd</sup> child 9%; 3<sup>rd</sup> child 27%; and 4<sup>th</sup> child onwards 44%.**

Scholarships, bursaries or any other discounts (including leave of absence discounts) are not cumulative with sibling discounts. If a child who is otherwise eligible for a sibling discount receives a scholarship and/or bursary, only the higher discount is applicable. Leave of absence discounts do not impact family position for other siblings and any discounts they would ordinarily receive.

## **3. PAYMENT OF FEES**

Monthly statements are due and payable on the 15<sup>th</sup> of each month. Payment may be made by cash, cheque, credit card (Visa and MasterCard), BPAY, EFTPOS, and direct debit.

Please email [accounts@gippslandgrammar.vic.edu.au](mailto:accounts@gippslandgrammar.vic.edu.au) if you would like to set up a regular direct debit from your bank account or credit card.

Late fees will apply in the following circumstances:

- Account balance exceeding 30 days of \$1000 or more;
- No arrangement has been agreed to with Gippsland Grammar;
- An arrangement agreed to by Gippsland Grammar is not adhered to; and/or
- No exception has been granted by Gippsland Grammar.

Late fees will be calculated and applied on the last day of every month and are as follows:

- \$20 for balances exceeding 30 days between \$1001 and \$2,000; or
- \$20 + 18%pa of the total daily balance for balances exceeding \$2,000 and 30 days.

In any instance where school fees are overdue and suitable arrangement cannot be agreed to with Gippsland Grammar, we may withdraw or revoke a child's enrolment and take legal action to recover outstanding fees.

## **4. OFFSET ADVANTAGE**

Gippsland Grammar will offer a discount against fees for accounts with a credit balance of more than \$1,000. The discount is calculated as a percentage of the daily account balance and this rate is subject to change with one month's notice via an email to the school community. Please refer to the separate 'Offset Advantage information sheet' for further details.

## **5. FAMILY HOLDING DEPOSIT**

Preference will be given to students enrolling at the ELC where they have siblings already enrolled at the School or where payment of the Family Holding Deposit of \$695 is received. Please note the Family Holding Deposit will only be refunded in the event that a waitlist exists for a year level that is oversubscribed, and a place cannot be offered.

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<sup>1</sup> VOS – Gippsland Grammar's learning management system and communication platform for students, staff and parents.

## 6. KINDERGARTEN FEE SUBSIDY

The Victorian Government, through the Department of Education and Training (DET), provides a rebate of child care costs for parents of children in their last year before school to holders of Health Care or Pensioner Concession Cards, or Visa 786 and 785.

For more information please speak to the ELC Director or visit the DET website at [www.education.vic.gov.au/childhood/parents/kindergarten/pages/fees.aspx](http://www.education.vic.gov.au/childhood/parents/kindergarten/pages/fees.aspx) - or Google 'kindergarten fee subsidy'.

## 7. NOTICE OF WITHDRAWAL

Gippsland Grammar requires one term's notice of the withdrawal of a child or children from the school, submitted in writing to the ELC Director. If such notice is not provided, a withdrawal fee of half a term's tuition will be charged for each child.

## 8. PERIOD OF ABSENCE

Students who are enrolled in Gippsland Grammar yet who are absent for a term may be eligible for a discount of up to 80% of their fees for the period of their absence. Leave of absence discounts must be applied for and approved by the ELC Director in advance of the absence.

## 9. LATE COMMENCEMENT

Children enrolled in the Reception (3 year old) Program must have turned three prior to commencing at the ELC. If your child has not turned three prior to the beginning of the school year, they cannot commence until their third birthday. To hold the place until the child turns three, we will require payment of 20% of the fees payable during this period. This applies to any child who turns three up until April 30 in the year of commencement.

Any child who is eligible to commence on the first day of the school year, but does not start until part way through any term due to late enrolment (e.g. re-location), will be invoiced a pro-rata amount for the remainder of that term.

## 10. ENROLMENT AT GIPPSLAND GRAMMAR

Please note that enrolment in Transition does not guarantee a place at Gippsland Grammar in the Foundation class for the following year and enrolment in Reception does not guarantee a place in Transition for the following year.

## 11. UNIFORM

All uniform items are available for purchase from Dobsons:  
<https://dobsons.com.au/schools/gippsland-grammar/>

Opening hours for the McGhee Street store are available online at the above web address.

### Garnsey Campus

(Years 7-12)

Princes Highway  
Sale Victoria 3850  
Australia

P +61 3 5143 6388  
F +61 3 5143 6347

### St Anne's Campus

(Early Learning to Year 6)

52 Raymond Street  
Sale Victoria 3850  
Australia

P +61 3 5143 7155  
F +61 3 5143 7138

### Bairnsdale Campus

(Early Learning to Year 6)

86 Bullumwaal Road  
Wy Yung Victoria 3875  
Australia

P +61 3 5152 3366  
F +61 3 5153 1522

### Blackwood House

(Boarding House)

57-59 Raglan Street  
Sale Victoria 3850  
Australia

P +61 3 5143 6311



Gippsland Grammar  
A PASSION FOR EXCELLENCE