



## Business Notice 2019

### 1. SCHOOL TUITION FEES

School Tuition Fees for 2019 are as follows;

Year Level	Annual Tuition Fee \$	Tuition Fee per Term \$
Prep	7,100	1,775
1 & 2	8,020	2,005
3 & 4	8,890	2,223
5 & 6	10,130	2,533
7	14,680	3,670
8	15,100	3,775
9	16,860	4,215
10	15,560	3,890
11	16,440	4,110
12*	16,730	5,577

\* Year 12 fees are invoiced and payable over the first three Terms.

### 2. SIBLING DISCOUNTS

Sibling discounts apply on Tuition Fees for more than one child attending the School at the same time as follows: **2<sup>nd</sup> child; 9% - 3<sup>rd</sup> child; 27% - 4<sup>th</sup> child onwards; 44%**

Scholarships and Bursaries are **not** cumulative with Sibling discounts. If a child otherwise eligible for a Sibling Discount receives a Scholarship and/or Bursary, only the higher discount is applicable.

### 3. BOARDING FEES

The annual Boarding Fee is **\$19,330** including **\$610** GST. Please refer to the separate "Boarding at Blackwood House" notice for further details.

### 4. BUS FEES

Net Bus Fees for travel on private buses chartered by the School for 2019 will be **\$442.00** per Term (including \$40.00 GST) for students up to and including Year 11. For students in Year 12 the fee will be **\$532.00** per Term (x 3) (including \$48.00 GST).

### 5. VOLUNTARY CONTRIBUTION

An amount of \$150 per Term per family will appear on school statements as a Voluntary Contribution. This is a voluntary payment to our capital fund and is tax-deductible. Receipts for this payment will be issued by the Gippsland Grammar Foundation Building Fund.

## 6. PAYMENT OF SCHOOL FEES

School fees are due and payable on the first day of each Term as per current School policy.

Fees may be paid by cash, cheque, money order, credit card (Visa and MasterCard only), BPay, EFTPOS, and direct debit. Please contact [accounts@gippslandgs.vic.edu.au](mailto:accounts@gippslandgs.vic.edu.au) if you would like us to establish a regular direct debit from your account or credit card.

**If accounts are not paid in accordance with School Policy, the School will charge Late Fees as follows:**

- **If your account has an overdue balance of more than \$500 a \$20 fee will be applied each month;**
- **If your overdue balance exceeds \$2,000 a further fee will be applied on the overdue balance at a rate of 18% per annum, calculated daily and charged monthly.**

In any instance where school fees are overdue and either no arrangements have been made to remedy this situation or the School considers that such arrangements are not being honoured, the School reserves the right to withdraw the place(s) of the child(ren) concerned and to take legal action to recover the outstanding fees.

## 7. BURSARIES

Parents who find themselves in short-term financial difficulty should contact the Business Manager for an Application for Bursary Assistance.

## 8. PLACE HOLDING FEE

Students participating in a non-reciprocal exchange program and absent from the school for an extended period of time, will be charged 20% of the tuition fee for the duration of their absence, in order to preserve their place in the school at the appropriate year level.

## 9. NOTICE OF WITHDRAWAL

The School requires one term's notice of the withdrawal of a child or children from the School, submitted in writing to the Head of School. If such notice is not provided, a Withdrawal Fee of half a term's tuition (and, if applicable, Boarding fee) will be charged for each child.

## 10. ENROLMENT FEES

The following charges are payable for all enrolment applications;

Application Fee	<b>\$110.00</b>	per child (including \$10.00 GST)
Non-refundable Administration Fee	<b>\$250.00</b>	per child
Refundable Family Security Deposit	<b>\$1,250.00</b>	per family.

The Refundable Family Security Deposit is repayable when the final child leaves the school, provided that there are no outstanding fees or charges on your account and the required notice of withdrawal has been given.

## 11. EARLY PAYMENT INCENTIVE SCHEME

The Early Payment Incentive Scheme is changing. In 2019 Gippsland Grammar will offer a discount against fees for amounts paid in advance at the first day of each term. The discount rate is as follows:

**3.5 %pa**                                      **on the full amount where the balance is \$1,000 or more**

*This rate is subject to change with one term's notice. Please see separate EPIS Information Sheet.*

## 12. QUAD CAF

The Gippsland Grammar Garnsey Campus Tuck Shop **Quad Caf** operates entirely free of cash.

In order to purchase food at Quad Caf money needs to be deposited into the student's Quad Caf account.

A set of detailed instructions explaining how to establish and operate your My Student Account is located on the Parent Portal under Useful Parent Information. New Parents will receive instruction on accessing the Parent Portal on New Students Day.

A price list for 2019 will be posted on the Parent Portal as soon as it becomes available.

## 13. CLOTHING SHOP

All uniform items are available for purchase from our Clothing Shop in McGhee Street, Sale. Normal trading hours during Term are:

Monday	12:30pm to 4:15pm
Wednesday	12:30pm to 4:15pm
Thursday	1:00pm to 5:45pm

School holiday trading hours are advertised on the School Portal in the Term prior to the holidays.

Clothing shop staff will contact parents of new students during Term 4 2018 to make appointments in the third week of January 2019 to allow sufficient time for fitting and purchase of their uniform. The initial fitting will take approximately half an hour per student.

Payment for uniform items can be made by eftpos, cash, credit card (visa or mastercard only) or charged to your school account. Uniform purchases for new students must be paid for on the day and cannot be charged to your account.

A current price list is available on the Gippsland Grammar website under Clothing Shop.

The Clothing shop will commence published hours of operation on Monday 21<sup>st</sup> January 2019

### **Garnsey Campus** *(Years 7-12)*

Princes Highway  
Sale Victoria 3850  
Australia

P +61 3 5143 6388  
F +61 3 5143 6347

### **St Anne's Campus** *(Early Learning to Year 6)*

52 Raymond Street  
Sale Victoria 3850  
Australia

P +61 3 5143 7155  
F +61 3 5143 7138

### **Bairnsdale Campus** *(Early Learning to Year 6)*

86 Bullumwaal Road  
Wy Yung Victoria  
3875 Australia

P +61 3 5152 3366  
F + 61 3 5153 1522

### **Blackwood House** *(Boarding House)*

57-59 Raglan Street,  
Sale Victoria 3850  
Australia

P +61 3 5143 6311

